

AIHA-NCS Developing World Outreach Initiative
Cal-OSHA Room 1301, State Office Building
1515 Clay Street, Oakland, CA
Meeting Minutes
February 20, 2008 5:10-6:10 PM

1. **Present:** Garrett Brown, Richard Hirsh, Rachael Jones, David Kernazitskas, Natalia Varshavski, David Zalk
2. **Distributed:** Meeting Agenda
3. **Dinner Meeting Update:** The dinner meeting was very successful. The approximately 55 attendees were very interested in the speakers, Heather Barr and Perry Godisfeld. A total of \$240 and some change was donated by attendees to the DWOI cause. Patty Beach sent out an email and made an announcement in the Section newsletter for additional donates. Photos were taken of the event. No additional volunteers have come forward.

ACTION ITEM: Rich will find out about posting photos of the dinner meeting on the website.

4. **Request/Response Committee Goals for 2008**
 - Check status and replenish book catalog – check database for a targeted email message to AIHA-NCS members who previously indicated that they have available materials.
 - Repeat solicitation to organizations in Africa – use Andrew Cootz' email list of EOHS organizations in Africa to solicit organizations interested in books/equipment donations.
 - Maintain connection with SKC for equipment donations.
 - Develop a system for responding to requests for technical information or assistance. Mike Horowitz has received two emails to date about technical advice. We can use the DWOI email list to send out requests for assistance. Rich volunteered to coordinate this effort.
 - Review unfunded FOHS grant proposals for possibility of DWOI fulfilling some of the requests. Dave Zalk indicated that a number of the requests might fit with the interests and means of the DWOI, and he will forward the applications to Natalia after FOHS has made their funding decisions (next month).

ACTION ITEM: Rich will coordinate plan to respond to technical requests.

ACTION ITEM: Dave Z. will forward unfunded FOHS proposals to Natalia

ACTION ITEM: Check/Replenish book catalog, and then send email to organizations via Andrew Kootz.

5. Liasion Committee Goals for 2008

- ANROAV/AMRC conference will be held in September 2008. We will continue our partnership with ANROAV/AMRC and try to have an AIHA-NCS member attend the meeting.
- Our contact at ANROAV, Jagdeesh, is preparing a project that will cost less than \$300, probably about silicosis, that DWOI can raise funds for.
- Sponsor International Affiliate memberships to AIHA (\$44): For 2008 sponsor a member of AMRC with donation from Xandra Walton, and Jagdeesh of ANROAV. For 2009 sponsor two members.
- Facilitate student grant proposal to COEH in 2008. For the last deadline, a total of 8 applications were received, but it is not known if any of them relate to topics that DWOI can help facilitate.
- Find a volunteer to coordinate travel of AIHA-NCS members with outreach activities. In April, we have an opportunity with Linda Kincaid who is traveling to Malaysia, but need to follow-up with Malaysian contact. Dave Z. has offered his contacts through WHO Collaborating Centers and IOHA.

ACTION ITEM: Garrett will facilitate the International Affiliate Membership for Jagdeesh (ANROAV)

ACTION ITEM: Garrett/Lesliam will follow up with Marion at COEH about student grant proposals.

ACTION ITEM: Identify/confirm volunteer for travel coordinator. Natalia will follow-up with Fabiola.

ACTION ITEM: Rich will advertise travel/outreach opportunities.

6. Publicity and Fundriasing Committee Goals for 2008

- Identify some key projects for fundraising
- Continue reporting on DWOI activities to the IH community through the section newsletter, the CIHC conference in San Diego.
- Work with CIHC representatives to contact other California sections about their interest in partnering/donating to DWOI activities.
- Continue to pursue grant monies. Garrett reported that we are still waiting to hear about our \$1000 award from the International Affairs Committee, and the National Social Concerns Committee may have \$300 available in 2008 for the shipment of books and materials to grassroots, and possibly academic, institutions.
- Look into requirements and costs of becoming a 501c3 organization. This designation would permit donations to DWOI to be tax deductible, but it requires money and will have administrative/accounting requirements.

ACTION ITEM: Rachael will continue with updates for the section newsletter

ACTION ITEM: Rachael/Rich will investigate the 501c3 issue.

ACTION ITEM: Rich will contact CIHC representative.

7. Website/Tools Committee Goals for 2008

- Continue to update DWOI website with meeting minutes, and announcements. Neal Lester has a new web assistant, so they will be able to help with the updates.
- Consider disbanding committee for 2008/2009.

ACTION ITEM: Rachael will continue to update website until Summer 2008.

NEXT MEETING: Monday, March 17, 2008 at Cal-OSHA offices, 5:00PM