

**AIHA-NCS Developing World Outreach Initiative Meeting
Cal-OSHA Offices, Room 1301 State Office Building
1515 Clay Street, Oakland CA
February 22, 2007 5:05 - 6:15 PM**

1. Present

Dave Zalk, Mike Horowitz, Richard Hirsh, Colleen Thornton, Sara Souza, Dave Kernazitskas (dkernazitskas@scif.com), Lesliam Quiros, Garret Brown, Rachael Jones

2. Documents Distributed

- Meeting Minutes from January 11, 2007
- Meeting Agenda
- Spreadsheets of donated books and equipment

3. FOHS Donation Update

A total of \$2660 was raised, including the matching funds!!! \$2000 was donated to FOHS and \$660 will be used to fund other DWOI activities. Dave Zalk reported that six proposals were received by FOHS for an array of activities from six different countries. The ranking of the proposals will occur on March 6, but the formal decisions may not be made in time for the March 13 dinner meeting. Dave will give an informal report to Rich before the March 13 dinner meeting regarding the lowest scoring project, which, as a result will have been funded by the funds raised by DWOI. When the decision is finalized, Dave will write a paragraph to detail the project that the DWOI can use for publicity.

4. Liaison Committee Update

The Liaison committee is co-chaired by Garrett Brown and Natalia Varshavski. Garrett reported that ANAROVA/AMRC will work with the DWOI to facilitate project collaboration and travel. Volunteers are needed to maintain communication with AVAROVA/AMRC. Lesliam Quiros will contact the COEH to clarify rules of student funding (\$5000 grants), and student recruitment for projects that can be facilitated by ANAROVA/AMRC-DWOI. Garrett announced that a conference will be occurring at an undisclosed location in Asia in September 2007 that will be attended by industrial hygienists working throughout Asia. Garrett feels that it would be ideal to have a second representative of AIHA-NCS (he will be attending) present. The location of the meeting will be publicly disclosed in time to make travel arrangements. Colleen Thornton and Rich Hirsh identified Mary Lou, a former EORM employee now residing in Shanghai, as a willing participant. (As an aside, we granted Colleen maternity leave and wish her and baby health and happiness.)

5. Book and Equipment Donations

Mike Horowitz is the chair of this committee. Books and equipment are arriving and being stored at the Cal-OSHA offices. Previously, several African universities have made requests for books and these requests will be fulfilled first. Mike is in the process of compiling a complete list of the inventory and collecting materials from donors. State Fund is downsizing their library in the process of moving, and plans to donate some of the materials.

6. Tools and Resources Web Site

Randy Cook is actively working on creating a procedure for a tools/resources website which can be accessed by members and DWOI contacts in developing countries.

7. Publicity and Fundraising Committee Update

Dave Kernaziskas, Sara Souza, and Rich are members of this committee. These three will prepare an article for the local section Monitor newsletter based on the March 13 dinner meeting. After we have a little more concrete success, an AIHA *Synergist* article will be prepared (spring). Garrett will be giving a presentation at the AIHCE meeting in Philadelphia in June, 2007. A fundraising drive will be planned in a few months, when we have more specific goals that require funds.

8. Dinner Meeting

Decorations: Decorating the centerpieces with flags of the world was discussed, as well as the creation of country cards with global occupational health statistics for each place setting. Rich will get the flags and Sara will look into the cards. Rachael Jones will assist Sara.

Shawn Collins will introduce the speakers at the event. Colleen will substitute for Natalia, and speak about the activities of the DWOI and introduce team members. Garrett will pick up Brian Daly at the airport and Mike will take him back to the airport. Rachael will follow-up with Pam Tau Lee, and clarify that she will speak for 15-20 minutes about practical skills for the AIHA-NCS membership, such as the types of participatory research that have been effective, types of hazards faced in these facilities and how the hazards were addressed with limited resources.

9. Commitment

The decision at the January 11, 2007 meeting was reviewed. Participants must be assigned to a sub-committee. The commitment is 1-3 hours per month as well as attendance at the meetings.

10. Decision Making

The process for decision making proposed at the January 11, 2007 meeting was reviewed. A quorum will be six people. Decisions will be made by majority vote. There will be a deadline for casting the vote. There will be two hearings for an issue: The first at the meeting, and the second via email.

11. Next Meeting

Thursday April 5, 2007 at 5PM. 1515 Clay Street, Oakland, CA