

AIHA-NCS Developing World Outreach Initiative Meeting
Cal-OSHA Offices, Room 1301 State Office Building
1515 Clay Street, Oakland CA
April 5, 2007 5:15-6:20 PM

1. Present

Garrett Brown, Diana Harrington, Richard Hirsh, Rachael Jones (secretary), David Kernazitskas, Lesliam Quiros, Colleen Thornton, Natalia Varshavski (fearless leader)

2. Meeting Focus

The meeting focus was to identify next-year goals for the Developing World Outreach Initiative (DWOI) Committee, and to identify tasks necessary for the attainment of those goals. This required an assessment of DWOI committee membership and participation.

3. Documents Distributed

- Meeting agenda
- List of committee members

4. Committee Membership

Natalia reviewed the list of AIHA-NCS members who have participated in the DWOI Committee in the past year to determine what is known about the level of interest and participation for the next year. Those whose commitment is unknown will be contacted to clarify their level of participation in the next year.

5. Publicity and Fundraising Subcommittee Update

Rich reported the activities of the subcommittee:

- David wrote an article about the March dinner meeting that will be in the upcoming issue of the "Monitor."
- **GOAL:** Another article featuring more concrete examples of DWOI activities such as the shipment of books, donation of FOHS, co-ordination of a student internship will be placed in the "Synergist."
- **GOAL:** A fundraising event to occur later in the year, perhaps fall. Before the fundraising event, some specific projects or activities will be identified.
- Garrett operates a 501c3 organization that can be used to hold money for DWOI fundraising events, and make DWOI donations tax-deductible.
- Subcommittee members include: Rich, Sara Souza, David.

6. Liaison Subcommittee Update

Lesliam and Garrett reported the activities of the subcommittee:

- **GOAL:** Facilitate a student research project through the COEH Student Award Program. Lesliam contacted the COEH directors, and they are excited about the DWOI identifying projects that students could complete through the COEH Student Award Program. The program requires that groups of 2 or more students from different departments at UC Berkeley, or at different University of California campuses to submit a 5-page proposal which includes a scope of

activities and budget. Awards are \$5000. For work to be completed in the summer term, proposals must be submitted in March. For work to be complete in the other terms, proposals must be submitted by April 15th. Garrett has contacted ANROAV for project ideas. It is not likely that we can meet the April deadline.

- **GOAL:** Represent the DWOI committee at the ANROAV conference in the fall. The location and timing of the conference is not yet determined. ANROAV hopes to have European groups participate as well.
- **GOAL:** Identify potential DWOI projects in Latin America. Garret has been invited to a conference in Venezuela with delegates from 14-15 countries in Latin America.
- **GOAL:** Inspire other AIHA local sections to create DWOI-like committees. Garret will give a presentation to the International Affairs Committee at the AIHAce, and at to the AIHA-Sacramento section.
- **GOAL:** Sponsor local NGO participants from China and/or Hong Kong to the AIHA Fundamentals of Industrial Hygiene course in China. The location and timing of the course has not been determined. DWOI sponsorship could take the form of an invitation, travel money, or course fee.
- **TASK:** Need a person to coordinate travel of AIHA-NCS members that responded to the resource survey. This person will work closely with the Request/Response Subcommittee members.
- Subcommittee members include: Lesliam, Garrett, Danielle P. and Natalia.

7. Response & Request Subcommittee Update

Natalia reported the activities of the subcommittee:

- Currently, there are a number of partial lists of donated books and equipment.
- **TASK:** Diana and Mike Horowitz will complete an inventory of donated books and equipment.
- Colleen will transition the requests for books and equipment to Diana.
- **TASK:** A manager of the Access database containing Survey Monkey results needs to be identified. This person will work with other subcommittees to identify and contact AIHA-NCS members that have skills that could be used to achieve DWOI goals.
- **GOAL:** 2-3 shipments of books and equipment in the next year.
- **TASK:** Additional members needed for this subcommittee.
- Subcommittee members include: Mike Horowitz and Diana.

8. Website Subcommittee Update

Rich reported on the activities of the subcommittee:

- Currently the AIHA-NCS website does not contain updated information on the DWOI committee activities and the links to outside industrial hygiene information is not well organized. Ideally, the website will organize web-links and documents by subject matter.
- **TASK:** A procedure needs to be written which describes how information for the website will be solicited, reviewed for contact, categorized for posting on the

AIHA-NCS website, and communicated to the Webmaster. Rachael and Diana will work with Randy Cook and Neil, the Webmaster, to complete this task.

- **TASK:** Additional members needed for this subcommittee to implement the procedures for website.
- **GOAL:** The procedures will be written in the next 1-3 months.
- **GOAL:** The website will be modified in the next year.
- Subcommittee members include: Rachael, Diana and Randy Cook.

9. Next Meeting

The next meeting will be Thursday, May 31st at 5PM at the same location.